



FRIENDS of MIP BOARD MEETING MINUTES: 3/5/2026
25302 Rancho Niguel Rd Laguna Niguel, CA 92677 *Virtual
Called to order: ~6:07PM

Roll Call:

| 2025-2026 MIP Board Members | | | |
|--|----------------------------|-------------------------------------|----------------------------|
| <u>Officer</u> | <u>Present/Not Present</u> | <u>Officer</u> | <u>Present/Not Present</u> |
| President: Janey Sherman | P | Communications Director: Anne Yoon | NP |
| Co-Vice President: Julianne Finkelburg | P | Secretary: Johanna Yang | P |
| Co-Vice President: Mel Gojkovich | NP | Community Liaison: Open | |
| Treasurer: Pauline David | P | Co-Newhart Liason: Iris Lai | P |
| Financial Controller: Joseph Munoz | P | Co-Newhart Liason: Vanna Tran | P |
| Co-Outreach Director: Cindy Ong | P | Cap Valley Liason: Stacey Cartledge | P |
| Co-Outreach Director: Katherine Darst | P | Parliamentarian: Kevin Welker | NP |

Other Attendees:

- Ken Chen
- Brian Sewell

Minutes

- **Acceptance of Previous Meeting Minutes:** Janey moved to accept the minutes from the Feb 5 meeting, Julianne seconded the meeting minutes.



Principal and/or Teacher Requests

- **Bergeson Elementary School - Principal Dr. Linda Kim - P**
 - **Lunar New Year Celebrations Success:** Dr. Kim praised and thanked everyone for the incredible month of celebration across the MIP community for the school wide decorations, activities, student performances including lion dances and drumming. Special thanks to the many parent volunteers who made the events possible.
 - **STEAM Lab Opening:** Dr. Kim announced Science Lab is up and running, fully booked with kindergarten classes reserving weekly hands-on experiments. Painting of the Science Lab walls will commence next week to decorate the lab. Dr. Kim thanked all the parent volunteers who were able to support and collaborate the setting up process in order to make this milestone possible.
 - **CARE Survey Results:** Participation has increased across students, families and staff compared to prior years with increase in number in most areas especially in student sense of belonging, family engagement and staff connections.
 - **Assessment Data:** Dr Kim shared that students tested for iReady and DIBELS in December are currently on a strong trajectory. Next assessments will be in March to allow time for instructional adjustments before the school year ends.

- **Newhart Middle School - Principal John Bajorek - P**
 - **School Event Plans:** Principal Bajorek mentioned there are a number of school events planned for this month including honor concert, spring dance, book fair before the spring break
 - **CARE Survey Results:** Participation has increased across students, families and staff compared to prior years with increase in number in most areas especially in student sense of belonging, family engagement and staff connections. Full results to be released after Principal Bajorek shares results to staff.

- **Capo Valley High School - Principal John Misustin – NP**

Other Business

- **District Meeting Update:**
 - **District Funding Shift:** Ken Chen shared that at the latest district meeting, they projected transition to basic aid funding as early as 2027-2028. This will likely restrict new students for inter-district transfers with approximately a quarter of current MIP students coming from inter-district transfers.
 - **Enrollment Marketing Strategies:** It was discussed to shift outreach towards in-district families, preschools and community events to increase awareness of the MIP value proposition for families already living locally. There was also discussion to not proactively alarm families and be transparent if asked directly.

- **Financials:** Pauline emailed the Treasurer's report, below is a summary.

- **Budget Review and Approval of Amendments:**
 - Finances are stable with increasing balances driven by Gala registrations
 - Lunar New Year expenses are within planned allocations
 - A fraudulent Amazon charge was identified and is being disputed
 - Small fundraisers e.g. Panda Express continue to provide incremental support



Thursday, March 5, 2026
FoMIP Board Meeting - Treasurer's
Report

ACCOUNT BALANCES (as of 2pm 3/5/26)

| | | |
|------------------------|----|------------|
| Checking - Wells Fargo | \$ | 152,906.46 |
| Savings - Wells Fargo | \$ | 137,376.69 |
| PayPal | \$ | 27,228.74 |

TOTAL BANK BALANCE **\$ 317,511.89**

| <u>EXPENSES</u> | | <u>STATUS</u> | <u>DATE</u> | <u>NOTES</u> |
|--|----|--------------------------------------|--------------------|--------------------------------------|
| Quickbooks subscription (monthly) | \$ | 75.00 Paid - EFT | 2/10/2026 | |
| Gala - Qgiv Platform | \$ | 259.00 Paid - EFT | 2/13/2026 | |
| Fundraiser: Ball Drop Top Sellers | \$ | 23.94 Paid - CC by Julianne | 2/9/2026 | Popsicles sold 10 balls ore more |
| Operations - Wix through TechSoup | \$ | 10.00 Paid - EFT | 2/13/2026 | |
| Outreach - LNY - Art Displays | \$ | 261.81 Paid - EFT to Cindy | 2/17/2026 | Year of the Horse Posters of Artwork |
| Newhart - LNY - Decorations | \$ | 51.34 Paid - EFT to Brian | 2/17/2026 | |
| Gala - Party Favors - Customized Playing Cards | \$ | 759.09 Paid - CC by PBD | 2/20/2026 | |
| Gala - Large laminated Posters | \$ | 68.94 Paid - EFT to Meli | 2/24/2026 | |
| Outreach - LNY - Art Contest Gift Cards | \$ | 280.00 Paid - EFT to Katherine | 2/24/2026 | |
| Outreach - LNY - MV Event Supplies | \$ | 40.19 Paid - EFT to Katherine | 2/24/2026 | |
| Bergeson - LNY Lion Dance | \$ | 500.00 Paid - EFT to Gio Nam Mua Lan | 2/26/2026 | Lion Dance |
| Fundraiser: Ball Drop Top Sellers | \$ | 100.00 Paid - Gift Card | 2/19/2026 | Ralphs (2) Amazon \$50 GC |
| Amazon - | \$ | 19.40 | 2/20/2026 | Disputing charge |
| Gala - Qgiv Platform | \$ | 131.07 Paid - EFT | 3/3/2026 | |

TOTAL EXPENSES **\$ 2,579.78**

GAINS

Fundraiser - Panda Inn **\$ 163.43**

TOTAL GAINS **\$ 163.43**



PROJECTED EXPENSES

| | | | | |
|--|-----------|------------------|--------------------------------|------|
| Outreach - LNY - Supplies | \$ | 37.95 | pending reimbursement to Cindy | |
| Newhart - LNY | | | Pending | |
| Gala - Atlantic City Games - Final Payment (2 of 2) | \$ | 2,085.00 | 3/26/2026 | |
| 2) | \$ | 900.00 | 3/26/2026 | Hrod |
| Gala - Crown Valley Community Center - Final Payment | \$ | 1,350.00 | 3/27/26 - Check | |
| Bergeson - PARA/Teaching Assistants 3 of 3 payments | \$ | 45,560.00 | 4/3/2026 | |
| TOTAL PROJECTED EXPENSES | \$ | 49,932.95 | | |

- **Lunar New Year and Community Event Update:**

- **Lunar New Year Performances:** Cindy reported that the Mission Viejo Mall performance was a success thanks to all the parent volunteers and student involvement.
- **Special Thank You:** A heartfelt thank-you to Serena Mui for her extraordinary leadership and generosity in making the lion dance possible. She provided coaching, costumes, drums and equipment for the multiple lion dance performances throughout the month for Lunar New Year Celebrations.
- **Lunar New Year Planning:** Cindy requested from the board if it is possible to provide funds to assist Serena with the costumes maintenance as she has generously donated use of costumes for the performances. Stacey has also mentioned that Jennifer Hewitt funds for the use of equipment to the high school students. There was discussion on purchasing lion dance costumes and yoyos for future years' performances so that we do not need to rely on others supplying the costumes. Board to agree on the amount to be given to them and on purchases.
- **Mother's Day Celebration:** Ken Chen suggested having a mother's day celebration by having students learn some popular Mandarin mother's day children's songs to celebrate. Dr Kim and Janey liked the idea and will present the idea to the teachers.

- **Board Member Recruitment and Role Transitions:**

- **Open Board Positions:** Janey listed the board positions that will be vacant due to term limits and encouraged current members and the community to identify and recruit candidates for these roles, including President, Vice President, Treasurer, Financial Controller, and Outreach Director.
- **Succession Planning:** The board discussed the importance of continuity and the possibility for current members to transition to new roles, with Janey planning to serve as parliamentarian and Cindy considering the community liaison position. There was discussion on breaking the roles down to manageable pieces and using sub-committee chairs.

- **Merchandise and Apparel Planning:**

- **MIP Merchandise:** Current new logos are approved so Johanna will be in contact with Linda for next steps to have merchandise printed and ready for distribution.

- **Gala and Fundraising Event Planning:**

- **Gala Event Planning:** Julianne announced that the gala will now be buffet open style where there is no formal sit down time but attendees can play and eat at your own leisure, with ticket sales managed through Boomerang. Save-the-date communications will be sent out soon. There



is still a need for sponsors and donations so will push on social media and group chats for ticket sales and donations. Stacey mentioned that she has approached a few high school students to prepare a speech and video to present at the gala.

- **Onsite YMCA childcare:** YMCA coordinators from Bergeson will be providing childcare onsite at the gala event from 5:15-10pm which includes dinner, games, crafts and movie.
- **High School and Middle School Liaison Updates:**
 - **Middle School Activities:** Iris and Vanna reported that plans are on track for middle school celebrations with Iris and Brian decorating Newhart Middle School this week, Ms Loh will have lion dances and drums read as well as centers set up in the MPR.

Follow-up Tasks

- **CARE Survey Results:** Followup with Principals to receive CARE survey results. (Dr. Kim, Principal Bajorek)
- **Friends of MIP Board Recruitment:** Announce open board positions (President, Vice President, Treasurer, Financial Controller, Outreach Director) in the newsletter, social media, and other communication channels to source candidates for the next term. (Janey)
- **MIP Merchandise Rollout:** Coordinate with Linda, finalise logo placements and obtain prices for merchandise printing. (Johanna, Janey, Meli)
- **In-District Enrollment Strategies:** Target preschools, community centers and local areas to promote MIP locally for enrollment. (Cindy, Stacey)
- **Gala Event:** Start promoting fundraising gala event held on March 27 and reach out for audition items and sponsorship opportunities. (Julianne, Meli)
- **Next Board Meeting:** April 2 remote